ADI New Account Required Documentation

Required Documentation for a New Business Account with ADI and Credit Agreement

Thank you for your interest in establishing a business credit account with ADI. Our goal is to have applications processed within three (3) business days. If approved for an account, it may take longer to have your account opened. Unfortunately, if there is missing documentation or information, we will not be able to proceed with your application. By ensuring that all the following information is provided, we will be able to service you sooner. Please follow the criteria below as your guide.

Include:
- A copy of your tax exempt certificate
- Please check appropriate box on application to indicate type of account requested
- At least three (3) trade references with their phone and fax number, and your customer account number (applicable to applications for credit terms only)
- Please ensure principal of company signs all necessary sections

Please indicate below what product line(s) you are interested in:

- Intrusion
- Fire
- CCTV
- Access Control
- Audio/Video
- Tools & Hardware
- Network Systems
- Wire & Cable
- IP Solutions
- Other, please specify: __________________________________________________________________________________________

Check here if you would like to receive more information and an application for the ADI Credit Card.

Should you require further information, please do not hesitate to contact the ADI Credit Department at 1.800.545.6776 opt 2 or fax 1.631.367.0513

Yours truly,
Credit Department
ADI New Account Application for Low Limit (Under $25,000)

■ Type of Account Requested (Check one & fill out the corresponding sections listed for each option)

☐ COD (FILL ONLY SECTION A) ☐ Cash (FILL ONLY SECTION A) ☐ Credit Card (FILL ONLY SECTION A)
☐ Company Check (FILL ALL SECTIONS) ☐ Credit Account: (FILL ALL SECTIONS)

■ History: (Check One)
Are you now or have you even been an ADI Customer? ☐ No ☐ Yes, Account # ____________________________
If yes please provide account #, or business name

Credit Application

■ Section A: Company Information

Company Name: (together with its affiliates, successors and assigns, “Buyer”) ________________________________________________

Address: _______________________________________________________________________________________________________

City: ____________________________________________ State: _________________________________ Zip Code: _______________

Telephone: ____________________________________________ Fax: __________________________________________________

E-mail Address: _________________________________________________________________________________________________

Dun & Bradstreet#: _________________________________________________________________

Shipping Address: (☐ Same as above) _______________________________________________________________________________

City: ____________________________________________ State: _________________________________ Zip Code: _______________

Owner(s)/Officer(s): ___________________________ % of ownership ________ Name: ___________________________ % of Ownership

Name: ___________________________ % of ownership Name: ___________________________ % of Ownership

Date Business was Established: (DD/MM/YYYY) _______________________________________________________________________

Business Type: (Check One) ☐ Sole Proprietor ☐ Partnership ☐ LLC ☐ Corporation

Sales tax number Exempt: ☐ No ☐ Yes # _______________________________
If yes, please provide a copy of the certificate. Sales tax certificate provided: ☐ No ☐ Yes

Credit Limit Requested: _________________________

I would like to sign up for the e-commerce site myADI: ☐ No ☐ Yes

E-Invoicing Preferred: ☐ No ☐ Yes

Receive invoices via e-mail the very next day after your order ships. It is safe and convenient and allows you to manage your bottom line with up-to-the-minute accuracy. You can also see the status of your account at a glance with monthly statements via e-mail. Note that if you check this box you will not receive paper invoices or statements via mail and you waive any and all claims or defenses you may have arising out of or resulting from your failure to receive an electronic invoice.

By completing and signing this application or update I hereby agree to be bound by ADI’s standard terms and conditions of sale for all purchases on this account and certify that the business named above is properly licensed in accordance with all municipal, local, state, federal and other laws and regulations applicable to the installation and servicing of low voltage security, fire, CCTV, access, audio, video or entertainment products purchased from Honeywell International Inc., doing business as ADI (“ADI”).

Name: (Print) ______________________________________ Title: ________________________________________________

Signature: ____________________________________________ Date: ____________________________
Security and Guarantee

Section B: Contact Information

Buyer Name: _____________________________________________________ Title: ______________________________________________________
Address: __________________________________________________________________________________________________________
Telephone: ______________________________________________________ Fax: _________________________________________________
Cell Number: ______________________________________________________ E-mail: _______________________________________________

Accounts Payable Contact: _________________________________________ E-mail: _______________________________________________
Address: __________________________________________________________________________________________________________
Telephone: ______________________________________________________ Fax: _________________________________________________
Cell Number: ______________________________________________________

Section C: Company Banking Information

Bank Name: ______________________________________________________ Business Account #: _______________________________________
Name Bank Account: (If different from above) _________________________ Loan Account #: _________________________________
Address: __________________________________________________________________________________________________________
City: ___________________________________________ Province: _____________________________________ Postal Code: _______________
Bank Officer / Contact Name: _____________________________________ Title: _______________________________________________
Telephone: ______________________________________________________ Years with Bank: _______________________________

Trade References

Section D: Trade References (Please do not list credit card accounts/cell phones/car loans/utilities)

Vendor Reference # 1
Vendor Name: _____________________________________________________ Title: ________________________________________________
Account #: ______________________________________ Contact Name: _____________________________________________________
Telephone: ______________________________________________________ Fax: _________________________________________________
E-mail: ____________________________________________________________

Vendor Reference # 2
Vendor Name: _____________________________________________________ Title: ________________________________________________
Account #: ______________________________________ Contact Name: _____________________________________________________
Telephone: ______________________________________________________ Fax: _________________________________________________
E-mail: ____________________________________________________________

Vendor Reference # 3
Vendor Name: _____________________________________________________ Title: ________________________________________________
Account #: ______________________________________ Contact Name: _____________________________________________________
Telephone: ______________________________________________________ Fax: _________________________________________________
E-mail: ____________________________________________________________
Agreement to Sale Terms

Section E: Agreement to Sale Terms

ADI has the consent of the undersigned, acting on behalf of the Buyer and himself or herself to collect, use and disclose the information collected in Section C for the purpose of periodically assessing the creditworthiness of the Buyer and conducting a related credit investigation, which includes contacting the relevant bank and trade references, as well as obtaining periodic credit reports from the credit bureaus. ADI reserves the right to evaluate Buyer’s Credit at any time and if ADI deems, in its sole discretion, that Buyer’s credit no longer supports the credit line, ADI may reduce, freeze or terminate the credit line. Buyer agrees to make all payments pursuant to the payment terms specified in the approval letter or other notice that ADI provides to Buyer. If ADI does not receive payment for an invoice by the payment due date, the entire outstanding balance of all open invoices on Buyer’s account shall become immediately due and payable. Buyer agrees to pay ADI a late charge in the amount of 1.5% (or the maximum rate permitted by law if less) of the delinquent amount remaining of the entire outstanding balance of all invoices on the first payment due date after Buyer’s failure to pay and monthly thereafter. The late charge will provide reasonable compensation to ADI for the uncertain damages that ADI will incur as the result of Buyer’s late payment. Buyer also agrees to pay ADI’s reasonable attorney fees, collection agency fees and other third party costs associated with ADI’s collection efforts to the extent not prohibited by applicable law. Thereafter, any amounts paid by Buyer shall be applied first, to the payment of all expenses and charges, including attorneys fees, incurred by ADI in the protection of its rights or the pursuance of its remedies; second with respect to late charges due and payable; and third, to the outstanding balance due under this account. All obligations of Buyer, if there is more than one Buyer, shall be joint and several. Buyer acknowledges that all transactions between parties shall be governed solely and exclusively by ADI’s terms and conditions of sale, which accompany each invoice and are available at any ADI branch location or on ADI’s website.

The laws of the state of New York shall govern our relationship. The parties submit to the personal jurisdiction of the state and federal courts located in the County of Suffolk, State of New York. Buyer understands that it has the right to access and correct Buyer information held by ADI by making a written request to ADI and to withdraw its consent in writing to ADI’s future access of Buyer credit information. Nothing herein constitutes a commitment by ADI to extend credit to Buyer, it being understood that whether ADI extends credit to Buyer shall be a decision solely within ADI’s discretion. If ADI determines, in its sole discretion, to extend credit to Buyer, ADI reserves the right to revoke credit privileges and close an existing account without notice and for any reason or no reason. You and each principal have read and understand the terms of credit as indicated above and the transaction terms set forth in ADI’s standard terms and conditions and agree to abide by them. Each principal is signing on behalf of the applicant as an authorized signatory. Buyer represents to ADI that the Products will be used by Buyer only for lawful business purposes, and not for personal, family or household purposes.

Name: (Print) _____________________________________________________ Title: ______________________________________________________

Signature: ________________________________________________________ Date: ______________________________________________________

Section F: Notice to Applicant

If your application for business credit is denied, you have a right to a written statement of the specific reasons for the denial, if such statement is requested in writing within 60 days from the date you are notified of the denial decision. To obtain the statement, please contact ADI at 263 Old Country Road, Melville, NY 11747 or call 800.545.6776 OPT #2. We will send you a written statement of reasons for the denial within 30 days of receiving your request. The Federal Equal Credit Opportunity Act prohibits creditors from discriminating against credit applicants on the basis of race, color, religion, national origin, sex, marital status, age (provided the applicant has the capacity to enter into a binding contract); because all or part of the applicant’s income derives from any public assistance program; or because the applicant has in good faith exercised any right under the Consumer Credit Protection Act. The federal agency that administers compliance with this law concerning this creditor is the Federal Trade Commission, Equal Credit Opportunity, Washington, DC 20580.